

Internal regulations

The object of the internal regulations is to assure cleanliness and safety policies, as well as the tranquillity of the building and its neighbours.

1. No **plants or animals** are allowed in the building.
2. It is prohibited to **smoke in the flat and in the rooms**. The only place to smoke is in the terrace (if there is one) and please always uses an ashtray except in Robrenyo, that is an exclusive building for non-smokers.
3. According to the Catalan Government and for safety it is not permitted to **light candles in the flat or in the room**.
4. **The use of stoves or other appliances inside the rooms is not allowed, if there are consequences the responsibility will rely on the user. The installation of air condition units additional to those already provided is also prohibited.**
5. It is completely prohibited to **have parties and to possess, consume or traffic narcotics or illegal substances inside the building**. If you break this rule, you will have to pay an amount of 300€ per person in the party.
6. It is not allowed to **possess or store any dangerous, unhealthy or inflammable materials**.
7. **The rooms will be cleaned once a week (except bank holidays)**., so rooms should be left tidy and beds free from objects. If the room is not tidy we will take this to mean you don't require the service. The weekly cleaning is obligatory so all the students must give access to the cleaning staff on the indicated dates.
8. **Maid service is not responsible for cleaning dishes, pots, pans or other kitchen equipment. Each student is required to clean and place after use**. If the cleaning day the kitchen is not in order to be cleaned, no housekeeping will be done in this area.
9. After **10 p.m. it is not permitted to make any noise** that could bother the study environment or quietness of the flat. If you listen to music, please use headphones.
10. Please, be respectful **the timetable for using the kitchen, washing and drying machine**.
11. **It is forbidden to let anyone stay overnight in the flat who doesn't have a contract**. The responsibility lies with the tenant or tenants. Failure to comply with this rule **will result direct expulsion**.
12. We ask you to take care of and respect all the common areas as well as your rooms.
13. It is completely forbidden to store bikes at the flat.
14. **Rubbish must be taken out every day** and emptied into the rubbish bins.
15. **The student will be the only responsible of the use of internet and he/she commits to make a proper use of it. If it is not the case, the ownership will interrupt the internet service and will transmit the user's personal data to the authorities**.
16. **Do not put anything onto the walls of the flat**, including the use of blue tac. The furniture must not be moved from its original place, in case there is any damage as consequence of moving the furniture, the student will be the responsible and will assume the repair cost.
17. **Cleaning stuff is for exclusive use by the cleaner**.
18. **Please do not throw anything but toilet paper into the toilet as this can block the system**.
19. We are **not responsible for any lost or missed objects in the room or in the flat**.
20. In case of **any damage**, we will repair it and later the amount will be deducted from your security deposit.
21. **The renter will allow Barcelona Student Housing to show the room if it is necessary. Always we will inform in advance**.
22. **21. The loss of keys will involve a 50€ payment**.
23. **22. The displacement due to negligence, will involve a payment of 50€ that will be given to the displaced person**.
24. The renter will allow our staff to do a visit every two months or so in order to assure that the apartment is in good conditions.

Failure to meet these standards grounds for expulsion.

The below signing reads, agrees and promises to fulfil the internal procedure established by barcelona designflats and its possible variations.

Renter's signature/ date _____